

Registration procedure step by step

for Phd applicants

1. <http://is.muni.cz/?lang=en> and click „e-application“

Open Services of Information System - Windows Internet Explorer

http://is.muni.cz/?lang=en

Soubor Úpravy Zobrazit Oblíbené položky Nástroje Nápověda

Oblíbené položky Open Services of Information System

MASARYK UNIVERSITY INFORMATION SYSTEM
Open Services of Information System

IS MU

IS.MUNI.CZ

LOG IN

E-APPLICATION

SHOPPING CENTER

ALUMNI WEB

ELPORTÁL

ABOUT OUR SYSTEM

Personal Administration of Information System MU (for help, see below)

Web site

Search Help

People:

- Search for a person and search for a department
- Graduates and Archive of Theses/Dissertations
 - keywords ordered alphabetically
 - vyhledat či ověřit číslo diplomu
- Upload file into MU person's File Depository
- Telephone numbers, e-mail addresses, and rooms at faculties
- Check student's status using his/her MU ID card

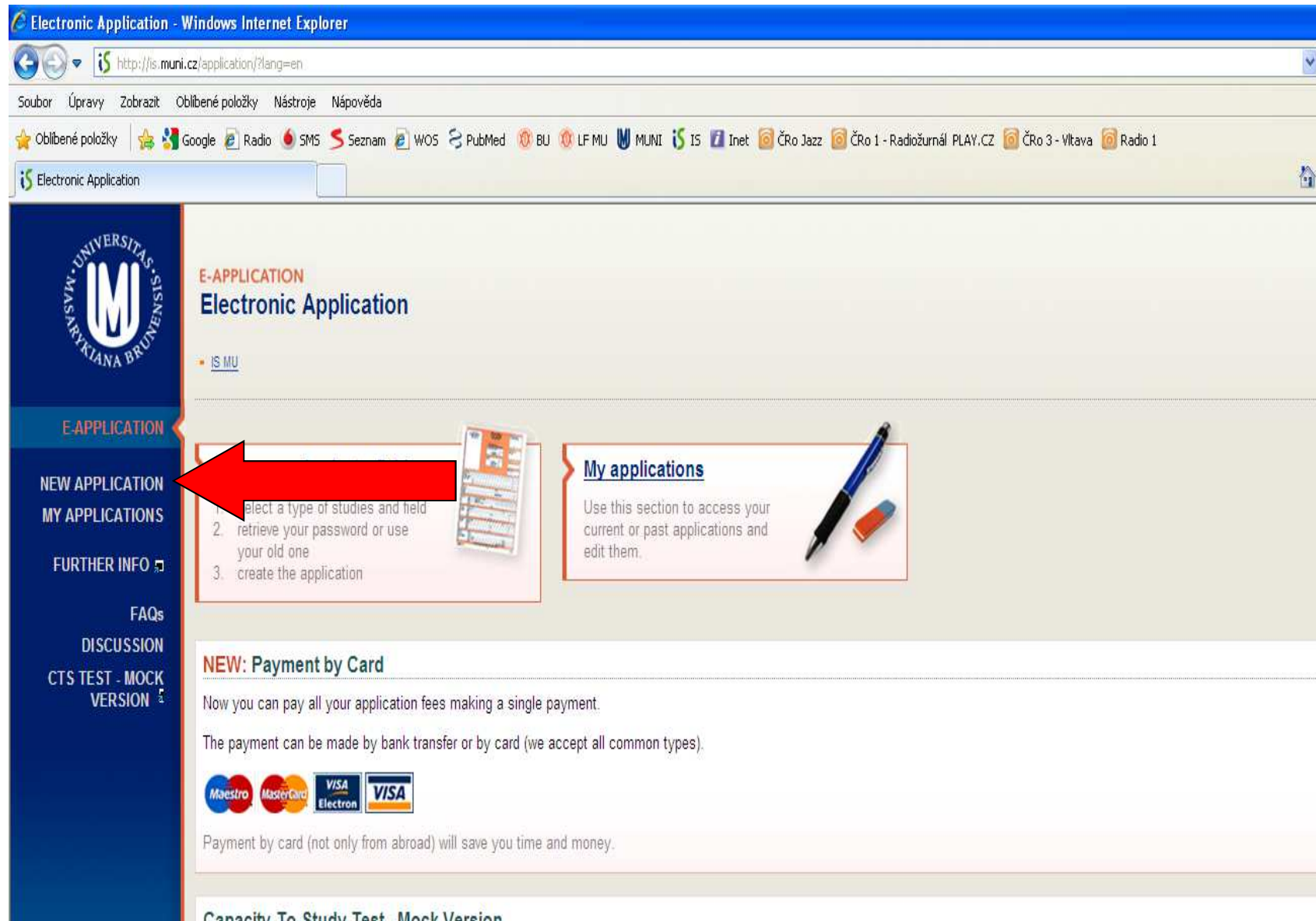
ELECTRONIC APPLICATION

- Electronic application at MU (submit an application for a place at Masaryk University)
- Browse your application (information on status of your application of admission procedures)
- Fields currently open to applicants
- Information about the Capacity-to-Study Test
- Try the Capacity-to-Study Test (mock version) • Discussion g

SHOPPING CENTER

- Shopping Center – study with MU
- Regular courses • Courses
- Language School (Faculty of Arts) • Lifelong learning - Bc./M
- Examination - preparatory courses • Books
- Faculties: PrF, LF, PpF, FF, PdF, ESF, FI, FSS, FSpS

2. Click „new application“



The screenshot shows the 'Electronic Application' website in a Windows Internet Explorer browser. The address bar displays 'http://is.muni.cz/application/?lang=en'. The page features a blue sidebar on the left with the following menu items: 'NEW APPLICATION', 'MY APPLICATIONS', 'FURTHER INFO', 'FAQs', 'DISCUSSION', 'CTS TEST - MOCK VERSION', and 'VERSION'. A large red arrow points to the 'NEW APPLICATION' link. The main content area is titled 'E-APPLICATION Electronic Application' and includes a list of steps: '1. select a type of studies and field', '2. retrieve your password or use your old one', and '3. create the application'. To the right of this list is a box titled 'My applications' with the text 'Use this section to access your current or past applications and edit them.' Below this is a section titled 'NEW: Payment by Card' with the text 'Now you can pay all your application fees making a single payment. The payment can be made by bank transfer or by card (we accept all common types)'. Logos for Maestro, MasterCard, VISA Electron, and VISA are displayed. At the bottom, there is a link for 'Capacity-To-Study Test - Mock Version'.

Electronic Application - Windows Internet Explorer

http://is.muni.cz/application/?lang=en

Soubor Úpravy Zobrazit Oblíbené položky Nástroje nápověda

Oblíbené položky Google Radio SMS Seznam WOS PubMed BU LF MU MUNI IS Inet ČRo Jazz ČRo 1 - Radiožurnál PLAY.CZ ČRo 3 - Vltava Radio 1

Electronic Application

E-APPLICATION
Electronic Application

IS MU

NEW APPLICATION

MY APPLICATIONS

FURTHER INFO

FAQs

DISCUSSION

CTS TEST - MOCK VERSION

VERSION

E-APPLICATION
Electronic Application

1. select a type of studies and field
2. retrieve your password or use your old one
3. create the application

My applications

Use this section to access your current or past applications and edit them.

NEW: Payment by Card

Now you can pay all your application fees making a single payment.

The payment can be made by bank transfer or by card (we accept all common types).

Moestro MasterCard VISA Electron VISA

Payment by card (not only from abroad) will save you time and money.

Capacity-To-Study Test - Mock Version

3. Click „doctoral“

The screenshot shows a web browser window with the URL <http://is.muni.cz/application/info.pl?lang=en;op=n;utyp=>. The page title is "Select type of studies - Windows Internet Explorer". The browser's address bar and menu bar are visible. The page content includes the MUNI logo and the text "E-APPLICATION Select type of studies". A navigation menu on the left lists "E-APPLICATION", "NEW APPLICATION", "MY APPLICATIONS", "FURTHER INFO", "FAQs", "DISCUSSION", and "CTS TEST - MOCK VERSION". The main content area shows a breadcrumb trail "IS MU > Electronic Application" and a section titled "Select type of programme:". Below this section, there is a list of program types: "Bachelor's and Master's (the first degree programmes to enroll in, open mainly to secondary school graduates)", "Master's (following Bachelor's) (open to those who have completed a Bachelor's degree programme)", "doctoral", "advanced (rigorous procedure (programmes delineated by the Czech law (§ 46 odst. 5 vř. zákona pro absolventy magisterského studia); these programmes are open to those who have completed a Bachelor's degree programme)", and "lifelong (students of these programmes might be required to pay tuition fees and graduates might not necessarily be awarded a diploma)". A red arrow points to the "doctoral" option.

4. Click „Medical Biology“


Select field - Windows Internet Explorer

http://is.muni.cz/application/info.pl?lang=en;op=n;utyp=D

Soubor Úpravy Zobrazit Obíbené položky Nástroje Nápověda

Obíbené položky Google Radio SMS Seznam WOS PubMed BU LF MU MUNI IS Inet ČRo Jazz ČRo 1 - Radiožurnál PLAY.CZ ČRo 3 - Vltava Radio 1

Select field

 UNIVERSITAS MASARYKIANA BRUNENSIS

E-APPLICATION

NEW APPLICATION

MY APPLICATIONS

FURTHER INFO

FAQs

DISCUSSION

CTS TEST - MOCK VERSION

E-APPLICATION
Select field

IS MU > [Electronic Application](#) > [Select type of studies](#)

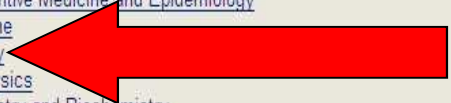
Limited to: [doctoral studies](#) ([change](#))

Faculties and Degree Programmes

- Faculty of Medicine
 - [Anatomy, Histology and Embryology](#)
 - [Anesthesiology, Intensive Medicine and Pain Management](#)
 - [Dentistry](#)
 - [Dermatovenerology](#)
 - [General Medicine](#)
 - [Gynaecology and Obstetrics](#)
 - [Hygiene, Preventive Medicine and Epidemiology](#)
 - [Internal Medicine](#)
 - [Medical Biology](#)
 - [Medical Biophysics](#)
 - [Medical Chemistry and Biochemistry](#)
 - [Medical Microbiology and Immunology](#)
 - [Medical Pharmacology](#)
 - [Neurology](#)
 - [Neuroscience](#)
 - [Oncology](#)
 - [Ophthalmology](#)
 - [Otorhinolaryngology](#)

Study Fields

- [Anatomy, Histology and Embryology](#)
- [Anatomy, Histology and Embryology \(eng.\)](#)
- [Anesthesiology, Intensive Medicine and Pain Management](#)
- [Cardiology](#)
- [Dermatovenerology](#)
- [Hygiene, Preventive Medicine and Epidemiology](#)
- [Internal Medicine](#)
- [Medical Biology](#)
- [Medical Biology \(eng.\)](#)
- [Medical Biophysics](#)
- [Medical Chemistry and Biochemistry](#)
- [Medical Microbiology and Immunology](#)
- [Medical Pharmacology](#)
- [Medical Pharmacology \(eng.\)](#)
- [Neurology](#)
- [Neuroscience](#)
- [Neuroscience \(eng.\)](#)
- [Obstetrics and Gynaecology](#)
- [Oncology](#)
- [Oncology \(eng.\)](#)



5. Click „LF: Medical Biology, doctoral studies, study mode: full-time, single-subject + Create a new application for a place on this field“

The screenshot shows a web browser window titled "Select field - Windows Internet Explorer". The address bar displays the URL: <http://is.muni.cz/application/info.pl?lang=en;op=n;utyp=D;beh=693;ufak=1411;uprog=10284>. The browser's menu bar includes "Soubor", "Úpravy", "Zobrazit", "Oblíbené položky", "Nástroje", and "Nápověda". The address bar also shows "Oblíbené položky" and "Select field".

The main content area features the logo of Masaryk University Brno (UM) and the text "E-APPLICATION". Below this, there are navigation links: "NEW APPLICATION", "MY APPLICATIONS", "FURTHER INFO", "FAQs", "DISCUSSION", and "CTS TEST - MOCK VERSION".

The main heading is "E-APPLICATION Select field". Below it, a breadcrumb trail reads: "IS MU > Electronic Application > Select type of studies > Select Field".

The page is limited to: "doctoral studies (change) • Faculty of Medicine (change) • programme: Medical Biology (4-years) (change) • adm".

The main heading is "Faculty of Medicine". Below it, the text reads: "Dodatkové přijímací řízení DSP 2011/2012".

Below this, there are links: "All the programmes offered by the faculty | Further information about the faculty".

The main content area lists the following programmes:

- Programme: **Medical Biology (4-years), doctoral studies**
Field of study or combination of fields:
 - LF: **Medical Biology, doctoral studies, study mode: full-time, single-subject**
+ Create a new application for a place on this field (to 25. 8. 2011) | Further information on this field of study
 - LF: **Medical Biology, doctoral studies, study mode: combined, single-subject**
+ Create a new application for a place on this field (to 25. 8. 2011) | Further information on this field of study
 - LF: **Medical Biology (eng.), doctoral studies, study mode: full-time, single-subject**
+ Create a new application for a place on this field (to 25. 8. 2011) | Further information on this field of study
 - LF: **Medical Biology (eng.), doctoral studies, study mode: combined, single-subject**
+ Create a new application for a place on this field (to 25. 8. 2011) | Further information on this field of study

The degree programmes and fields listed above are open to applications in the following round:

Dodatkové přijímací řízení DSP 2011/2012
Faculty of Medicine
Applications can be submitted from 2011/07/10 to 2011/08/25.

• show more information [about the admission procedures](#) | [about the faculty](#)

6. Click „I would like to create a new application (from scratch)“

E-APPLICATION

NEW APPLICATION

MY APPLICATIONS


FURTHER INFO

FAQs

DISCUSSION

CTS TEST - MOCK VERSION

The field or combination selected:

 LF: **Medical Biology**, *doctoral studies*, study mode: *full-time, single-subject*
Dodatkové přijímací řízení DSP 2011/2012, Faculty of Medicine (to 25. 8. 2011)

Please select the option that applies to you:

1. I am (was) an MU student or staff member.

[Create a new application using IS](#)

If you do not know your IS password, please select one of the options below.


2. I know the identification number of (or password for) an electronic application I have submitted before.

Pre-fill your new application with the information provided in the past:

Personal or application identification number: Password:

3. I would like to create a new application (from scratch).

If you do not know your IS password or the one used for accessing an application submitted before:

[Create a new application using IS \(from scratch\)](#) 

7. Please fill in the form

Personal Information - Windows Internet Explorer

http://is.muni.cz/application/?lang=en;op=n;utyp=D;beh=693;ukom=3604;upnovapr=1

Soubor Úpravy Zobrazit Obilbené položky Nástroje Nápověda

Obilbené položky Personal Information

Stránka Zabezpečení Nástroje

česky | in English

E-APPLICATION
Personal Information

IS MU > Electronic Application > Select Type of Studies > Select field > Select the way to create your application

The field or combination selected:

LF: **Medical Biology**, *doctoral studies, study mode: full-time, single-subject*
Dodatkové přijímací řízení DSP 2011/2012, Faculty of Medicine (to 25. 8. 2011)

Note: After you submit the contents of this form, the application will display your new password.
Please make sure no other person is watching your screen.

Applicant's name [Help](#)

Titles (preceding the name): Name*: Surname*: Degrees (following the name):

Sex and Citizenship

Sex*

Citizenship - Country*

Personal identification number or date of birth [Help](#)

Personal identification number (stripped of '/')*

Date of birth

Once you enter your personal identification number, you will not be able to change it in the future.

Marital status and maiden name [Help](#)

Marital status

Maiden name

8. Additional text provided by applicant

Into „Additional text provided by applicant“ please insert the Name of your supervisor and the topic which you would like to apply for.

9. Click „Create a new application“

Maiden name

Contacts [Help](#)

E-mail address**
Please re-type your e-mail address for the System to make sure you have spelled it correctly.


Permanent address* [Help](#)

Country Czech Republic [Display commonly used countries](#) [Display all countries](#)

City (Town, Village) or ZIP Code

[Find another address](#)

My contact address is different from my permanent one. I want to enter my contact address. [Help](#)



* required
** provide, if possible

Internet 105%

Start Personal Information ... Microsoft PowerPoint ... 14:29

10. Click „Application submission“

The screenshot displays a web browser window titled "My Applications - Windows Internet Explorer". The address bar shows a URL from "muni.cz". The page content is organized into several sections:

- PERSONAL INFORMATION:** Displays the name "Mgr. Martina Vrabliková" and fields for "E-mail address", "Permanent address", and "Contact address". A note states: "No contact address has been entered. Do not fill in this field if the contact address is the same as permanent residence address." Below this is a link: "apply for a change of the main personal data".
- Other personal information:** Includes a text input field and a link: "podání žádosti o úpravu dalších osobních údajů (místo narození, číslo obč. průkazu...)", followed by the instruction: "enter credit other personal information (special-need requests, secondary-school field of study, school currently attended)".
- Applications already created:** Shows a table with one application:

	Application ID number: 3330780 , created: 8. 8. 2011 15:01 LF, LBIO Medical Biology , doctoral studies, study mode: full-time, single-subject Dodatkové přijímací řízení DSP 2011/2012, Faculty of Medicine
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- Action Bar:** A red banner with a warning icon and the text: "Please **do so** by clicking on 'submit application' below". Below this is a link: "Click here → **Application submission** ← | Application fee payment (not possible yet)". A large red arrow points to this link.
- Additional information:** A list of links for editing details:
 - previous education: Master's degree ([change](#))
 - country of previous educational institution: Czech Republic ([change](#))
 - college, university: MU, Filozofická fakulta ([change](#))
 - previous university studies: not specified ([change](#))
 - CV, enclosed
 - [show CV](#) ([change](#))
 - additional text provided by the applicant: enclosed
 - [show additional text provided by the applicant](#) ([change](#))
- Other operations:** A link: "information about admission procedures (and their results), entrance exams and their dates".

The Windows taskbar at the bottom shows the Start button, several open applications, and the system tray with the date and time (15:07).